

## Terms and Conditions

1. **Setup/Breakdown:** All vendor's must be set up and **ready to sell by 10:00am** the day of the Craft and Vendor Show. Vendor's may begin setting up at 8:00am the day of the event. Breakdown of the booths can start no sooner than 4:00pm and must be completed by 4:45pm. No vendor is to close before the official closing time. Vendors are responsible for their selling spaces and ensuring that their area is clean and **trash free**.
2. **Staffing:** Vendors booth/tables must be always manned and intact until the show ends at 4:00pm. Bennington County Child Advocacy Center is not responsible for merchandise or display materials.
3. **Parking:** Vendors have access to the driveway to unload their goods from 8:00am to 9:00am. After 9:00am the driveway space will be shut down for food vendors to set up. Vendors are asked to move their vehicles to a parking space \_\_\_\_\_
4. **Vendor Responsibility:** Vendor's will be fully responsible for any loss or damage to their property by theft, fire, or casualty. Bennington County Child Advocacy Center expressly disclaims any responsibility for the same. Vendors will be responsible for any damage which may be incurred to the grounds of the Park McCullough mansion because of or in connection with its operation. Each vendor is responsible for the conduct of their employees and/or representatives and activities must not distract from the image or welfare of this craft and vendor show.
5. **Vendor Spaces:** Vendor spaces will be assigned. Placement, flow, and competition will be taken into consideration to provide the best experience for all show attendees. If you have special space needs, please include your requests with your application. We will make every effort to accommodate your needs and will notify you of our ability to do so upon our confirmation. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes rails, stands or additional equipment.
6. **Single Business per Space:** Only one (1) business per space; space may not be sublet or shared without prior approval of Jenna Caslin of the Bennington County Child Advocacy Center.
7. **Acceptance:** Bennington County Child Advocacy Center reserves the right to decline any application for space if it deems such an action to be in the best interest of the Craft & Vendor Show.
8. **Payment:** The full payment is a non-refundable registration fee for the selected space and is due with the submission of this application and agreement. This fee will be used as part of the fundraising efforts for the Bennington County Child Advocacy Center as well as advertising of this event.
9. **Electricity:** Electricity will not be available to vendors.
10. **Tables, Chairs, Canopies etc.:** Each Vendor is to provide their own tables, chairs, and overhead covering for their space.
11. **Cancellation:** Application fees are nonrefundable. Bennington County Child Advocacy Center is not liable if weather or other conditions prevent the vendor from attending and fulfilling the contractual obligation as a vendor. No refunds will be made for weather, accident, health, or other causes for non-participation.
12. **Indemnification:** Vendors agree to indemnify and hold harmless the Bennington County Child Advocacy Center and Park McCullough Historic Mansion from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Vendor's at the Bennington County Child Advocacy Center's Crafts and Vendor Show.
13. **Applications:** Application form are also available on our website at [www.bccac.org](http://www.bccac.org)